

# Update from Professor Hasso Plattner, Chairman, SAP SE Supervisory Board

May 19, 2020

**Dear Shareholders,**

The COVID-19 pandemic has affected so many different aspects of our lives around the world. SAP is no exception. I am very glad to see the Executive Board has taken decisive action to ensure the safety of our employees, partners, customers, and shareholders, as well as to ensure the continuity of our business. One of these actions was to hold this year's Annual General Meeting of Shareholders (AGM) virtually on the originally scheduled date of May 20, 2020.

The pandemic has led governments to restrict travel globally. In particular, the United States, where I am currently, and Germany have enacted strong restrictions on international travel and issued unprecedented global travel warnings. After carefully reviewing the situation, I concluded that it will not be possible for me to be present in Germany to preside over the AGM this year. We have evaluated the possibility of hosting the meeting remotely and have determined that the legal framework does not permit this. Therefore I will participate in the AGM online, but, as per our articles of incorporation, I have named Dr. Friederike Rotsch, member of the SAP Supervisory Board, to lead the meeting. I want to thank Dr. Rotsch for accepting this duty. I fully trust that she is in an excellent position to represent the Supervisory Board to the shareholders.

I want to make clear that our ability to communicate within the Supervisory Board and with the Executive Board is unchanged thanks to the state-of-the-art communications tools available. We continue to consult with the Executive Board, and our ability to monitor the business developments and offer counsel has not been disrupted.

I appreciate your understanding during this situation. I wish each of you all the best in these challenging times.

With best regards,

Professor Hasso Plattner  
(Chairman)

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