



SAP Solution Brief

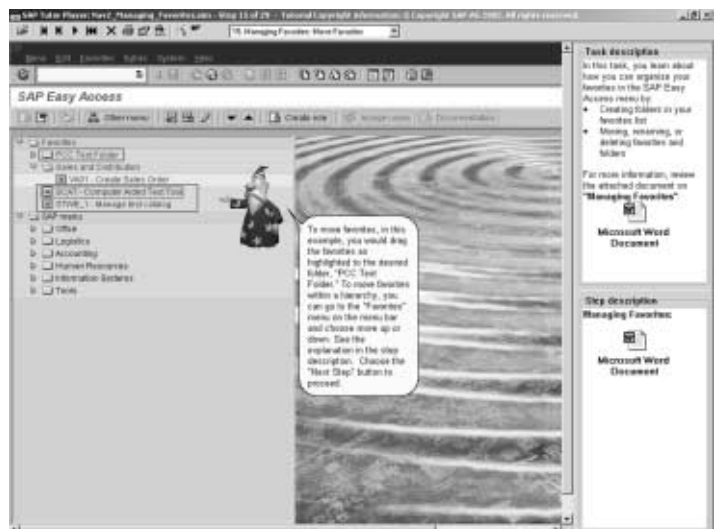
SAP® TUTOR: EFFICIENT KNOWLEDGE TRANSFER FOR YOUR EMPLOYEES

The current skills and knowledge of your employees are essential factors if your company is to compete successfully in the global market. In today's rapidly changing economy, meeting market demand is difficult if employee training is not current and ongoing. This increased demand for employee education could lead to high costs if an innovative, efficient approach were not available. SAP® Tutor provides the answer, letting you flexibly arrange the transfer of knowledge in the best possible way, while reducing training costs and opening up an effective, interactive, just-in-time learning environment to your employees.

SELF-LEARNING UNITS AT THE WORKPLACE

Knowledge transfer is a never-ending process. New software and upgrades are installed, business processes change, and technical infrastructures are modernized. Additional knowledge and new skills are needed. How can you make this know-how available to your employees quickly and economically?

SAP® Tutor offers the solution. It is an innovative powerful tool, developed to help you create, edit, and supply interactive, electronic, self-learning units. SAP Tutor plays an essential role, providing all employees with the knowledge they need in the workplace, whether it is initial training following the introduction of new software, ongoing training, or support for their daily work.



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QUICK AND SIMPLE KNOWLEDGE TRANSFER

SAP Tutor complements or replaces generic training documents, which are often unsuited to the changing tasks and role-specific demands of a modern workplace. The SAP Tutor supports the simple, fast, and economical distribution of knowledge in electronic self-learning units. All employees can use them directly at their desktops – or even on laptops. Employees can learn at their own pace, and they can repeat the units as often as required.

LEARNERS TAKE AN ACTIVE ROLE

The tutorials make it possible for your employees to familiarize themselves easily with new applications and business processes. For example, they can simulate work processes and enter data without the actual software being installed. The interactive learning environment encourages learners to take an active role, which clearly increases the effectiveness of the tutorials. Employees receive only the information that is relevant to their job.

THE RIGHT TOOL FOR EACH PHASE OF LEARNING

No matter what your target group or content, SAP Tutor is the right tool for each phase of learning. SAP Tutor offers many options to present and distribute the knowledge so you can optimize your company's training capabilities. Because SAP Tutor integrates easily into your training environment and can include existing educational materials, it takes advantage of the investments that your company has already made.

REASONS FOR IMPLEMENTING SAP TUTOR

You can use SAP Tutor to prepare interactive, self-learning units and distribute them easily to employees at the workplace. Your company receives optimal return on the investment due to reduced training and education costs, increased productivity and motivation of your employees, increased competitiveness, and improved customer satisfaction.

NO PROGRAMMING KNOWLEDGE REQUIRED

Not only is SAP Tutor easy for learners to work with, it also provides simple and efficient functions for developing and editing course content. And, you can create tutorials for any 32-bit Microsoft Windows application, within or outside of the mySAP.com® solutions, without any programming knowledge. Once the content is created, it can be reused and updated quickly and easily. As a flexible authoring tool, SAP Tutor is also an ideal complement to the SAP Learning Solution.

ADDITIONAL INFORMATION

For more information, visit our Web site at <http://service.sap.com/saptutor> (SAP Service Marketplace for customers and partners) or <http://www.sap.de/hr>.