

1. Proceso de registro

- Las fechas de las academias serán actualizadas periódicamente en la página web http://www.sap.com/mexico/sap_professionals/form/index.epx junto con el centro de entrenamiento a través del cual será impartida la academia
- El interesado deberá de llenar la forma de registro con los datos solicitados
- Un representante del programa lo contactará para aclararle las dudas y darle la información necesaria
- Deberá de llevar el proceso de inscripción
 - Entrega de documentación
 - Firma de carta aceptación de reglas de participación
 - Pago
- El participante deberá de cubrir los requisitos de eLearning antes del inicio de los cursos presenciales, en el caso de que aplique

2. Fechas de próximas entregas

Academia	Fecha de Inicio	Fecha de Fin	Fecha de examen	Centro
FI	23 de Abril	25 de mayo	Jun-01	New Horizons
SD	23 de Abril	25 de mayo	Jun-01	New Horizons
CO	23 de Abril	25 de mayo	Jun-01	New Horizons
HR	23 de Abril	25 de mayo	Jun-01	New Horizons
ABAP	23 de Abril	25 de mayo	Jun-01	New Horizons
MM	23 de Abril	25 de mayo	Jun-01	New Horizons
FI	7 de Mayo	8 de Junio	15 de Junio	MGS
MM	7 de Mayo	8 de Junio	15 de Junio	MGS
ABAP	7 de Mayo	8 de Junio	15 de Junio	MGS

3. Contenidos de las academias

Academia SD "Order Fulfillment"

<u>Cursos E-learning</u>	<u>Duración</u>	<u>Cursos Presenciales</u>	<u>Duración</u>	<u>Exámen Certificación</u>
SAP 125 SAP Navigation	2 hrs.	TSCM60 Order Fulfillment I	10 días	C_TSCM62_05 Solution Consultant SCM - Order Fulfillment with mySAP ERP 2005
ERP 001 Management Empowered by mySAP ERP	4 hrs.	TSCM62 Order Fulfillment II (Case Study)	10 días	
SAP 200 Order to Cash	8 hrs.			
SM 001	2 hrs.			

Code: SAP125
Level: E-Learning
Length: 2 hours
Name: SAP Navigation

Objectives:

- This course will prepare you to:
- Access and navigate within the SAP system
 - Use Help functions and personalize SAP
 - Use advanced navigation
 - Use advanced features

Content:

- SAP Navigation is a 2-hour course that will prepare learners to identify, describe, and use the basic functionality of SAP. The course familiarizes learners with key terms and demonstrates how to navigate within the SAP Enterprise Core Component. As they become orientated with the system, learners will be introduced to the key areas of SAP screens, fields, and features. Learners are introduced to ways that they can obtain additional help, modify, and customize the look of their system and apply advanced skills to execute transactions and reports.

Code: ERP001
Level: E-Learning
Length: 4 hours
Name: Management Empowered by mySAP ERP

Objectives:

- Explain how mySAP ERP streamlines and accelerates the business processes of a typical organization.
- Discuss how mySAP ERP, powered by SAP NetWeaver, enables integration of various business processes and solutions.
- Demonstrate how mySAP ERP assists an organization in making informed business decisions with accurate data reporting and analytics.

Content:

- mySAP ERP - Overview, positioning and components
- mySAP ERP powered by SAPNetWeaver and its components.
- Highlighted Analytics & Reporting functionality in BW (Business Information Warehouse) and SEM (Strategic Enterprise Management) for improved business decision making and control.
- Strategic Business Planning in BW-BPS (Business Information Warehouse - Business Planning & Simulation) and Planning Integration aspects with other components.
- Show how mySAP ERP uses automation and standardization to increase user productivity. Business process examples using e- Procurement, RFID and Mobile Sales capabilities will be used to illustrate this.

Code: SAP200
Name: Order to Cash
Level: E-Learning
Length: 8 hours

Objectives:

- Make informed business decisions that are founded on a conceptual understanding of SAP's Order to Cash business solutions
- Bring your SAP Order to Cash product knowledge to a baseline level that will enable you to participate effectively in more detailed courses.
- Identify how a company can use SAP solutions to support and optimize its Order to Cash business process.

Content:

- Marketing and Campaign Management
- Sales Processing - Customer View
- Sales Processing - How it Works
- Logistics Execution of Customer Sales
- Billing/Invoicing Your Customer
- Addressing Customer Sales Queries
- Customer Payment/Accounts Receivable

Sales Management Reports

Code: SM001
Name: Introduction to SAP Solution Manager
Level: E-Learning
Length: 2 hours

Objectives:

- This course will prepare you to:
- Define the concept of the SAP Solution Manager
- Discuss the tools provided by the SAP Solution Manager

Content:

This course will familiarize you with the principles and terminology of the SAP Solution Manager. You will be introduced to the benefits of using the SAP Solution Manager during the implementation of your SAP solution and during ongoing support and operations.

- SAP Solution Manager Overview
- Accelerated SAP (ASAP) Methodology
- SAP Solution Manager as a tool set for implementation
- SAP Solution Manager as a tool set for operations and continuous improvement

Code: TSCM60
Name: Order Fulfillment I
Length: 10 days
Objectives:

- At the conclusion of this course, you will be able to:
- Execute the main business procedures involved in sales and distribution processing
- Implement the main functions and Customizing settings in sales and delivery processing

Content:

- Processes in sales and distribution: organizational structures in sales and distribution, working with customer and material master data in sales and distribution, overview of the process chain for sales order processing, introduction to pricing in sales and distribution, introduction to the availability check, sales and distribution processing with make-to-order production, credit memo processing and returns processing, introduction to sales and distribution reporting
- Sales: Creating and processing sales orders, sales document types, item categories, schedule line categories, document flow and copying control, partner determination, contracts and scheduling agreements, special business transactions, incompleteness logs, material determination, material listing/exclusion, product selection, free goods
- Mini case study in sales
- Delivery processes: Controlling inbound and outbound deliveries, creating and processing deliveries, processing handling units within delivery processing, picking, packaging, goods receipt and goods issue

Code: TSCM62
Name: Order Fulfillment II (incl. Case Study)
Length: 10 days

Objectives:

- At the conclusion of this course, you will be able to:
- Implement functions and make Customizing settings in pricing and billing
- Use functions and Customizing settings in general sales and distribution processes such as output and text determination
- Utilize your knowledge directly as a junior consultant in your first period of practice

Content:

- Definition and maintenance of prices, surcharges, and discounts
- Setting up condition tables, access sequences, and condition types as part of pricing
- Using prices and other conditions in sales documents
- Promotions and sales deals
- Rebate processing
- Mini case study in pricing
- Controlling billing documents
- Creation forms and settlement forms for billing documents
- Billing plans and down payments
- Revenue account determination, business area account assignment, features of the SD-FI interface
- Message determination

- Text determination
- Integrated case study: implementation of a fictitious demo company using specific business processes, configuration and mapping of the company structure, master data, and business processes in the SAP system
- Review and certification preparation
- Certification examination for Solution Consultant SCM # Order Fulfillment with mySAP ERP 2005 on the content of the courses [SAP125](#), [ERP001](#), [SAP200](#), [TSCM60](#), [SM001](#), TSCM62

Academia FI "Financial Accounting"

<u>Cursos E-learning</u>	<u>Duración</u>	<u>Cursos Presenciales</u>	<u>Duración</u>	<u>Exámen Certificación</u>
SAP 125 SAP Navigation	2 hrs.	TFIN 50 Financial Accounting I	10 días	C_TFIN52_05 Solution Consultant Financials - Financials Acc. with mySAP ERP 2005
ERP 001 Management Empowered by mySAP ERP	4 hrs.	TFIN 52 Financial Accounting II (Case Study)	10 días	
ERP 20 Management Empowered by mySAP ERP Financials	2 hrs.			
SM 001 Solution Manager Overview	2 hrs.			

Code: SAP125
Level: E-Learning
Length: 2 hours
Name: SAP Navigation

Objectives:

- This course will prepare you to:
- Access and navigate within the SAP system
 - Use Help functions and personalize SAP
 - Use advanced navigation
 - Use advanced features

Content:

- SAP Navigation is a 2-hour course that will prepare learners to identify, describe, and use the basic functionality of SAP. The course familiarizes learners with key terms and demonstrates how to navigate within the SAP Enterprise Core Component. As they become orientated with the system, learners will be introduced to the key areas of SAP screens, fields, and features. Learners are introduced to ways that they can obtain additional help, modify, and customize the look of their system and apply advanced skills to execute transactions and reports.

Code: ERP001
Level: E-Learning
Length: 4 hours
Name: Management Empowered by mySAP ERP

Objectives:

- Explain how mySAP ERP streamlines and accelerates the business processes of a typical organization.
- Discuss how mySAP ERP, powered by SAP NetWeaver, enables integration of various business processes and solutions.
- Demonstrate how mySAP ERP assists an organization in making informed business decisions with accurate data reporting and analytics.

Content:

- mySAP ERP - Overview, positioning and components
- mySAP ERP powered by SAPNetWeaver and its components.
- Highlighted Analytics & Reporting functionality in BW (Business Information Warehouse) and SEM (Strategic Enterprise Management) for improved business decision making and control.
- Strategic Business Planning in BW-BPS (Business Information Warehouse - Business Planning & Simulation) and Planning Integration aspects with other components.
- Show how mySAP ERP uses automation and standardization to increase user productivity. Business process examples using e- Procurement, RFID and Mobile Sales capabilities will be used to illustrate this.

Code: ERP020
Name: Management Empowered by mySAP ERP Financials
Level: E-Learning
Length: 2 hours

Objectives:

- Explain how mySAP ERP Financials processes support business optimization and effective management decisions
- Understand the integration points between financials and the rest of the my SAP ERP solution

Content:

- Financials Overview
- Financials integration within the following business processes:
 - Procure to Pay
 - Plan to Product
 - Order to Cash
- Impact of New General Ledger Functionality
- Financial Supply Chain Management
- Corporate Governance

Code: SM001
Name: Introduction to SAP Solution Manager

Level: E-Learning
Length: 2 hours

Objectives:

- This course will prepare you to:
- Define the concept of the SAP Solution Manager
- Discuss the tools provided by the SAP Solution Manager

Content:

This course will familiarize you with the principles and terminology of the SAP Solution Manager. You will be introduced to the benefits of using the SAP Solution Manager during the implementation of your SAP solution and during ongoing support and operations.

- SAP Solution Manager Overview
- Accelerated SAP (ASAP) Methodology
- SAP Solution Manager as a tool set for implementation
- SAP Solution Manager as a tool set for operations and continuous improvement

Code: TFIN50
Name: Financial Accounting I
Length: 10 days

Objectives:

- Configure and implement the organizational units, master data and documents for Financial Accounting in mySAP ERP Financials
- Configure and implement the SAP business processes (such as payment, dunning and individual closing)
- Apply selected evaluation methods

Content:

- Evaluation methods in Financial Accounting (Infosystem and ABAP reports of general ledger accounting, accounts receivable accounting, and accounts payable accounting, report variants, selection variables in variants, List Viewer, sample evaluations using the drilldown reporting tool)
- Organizational units, master data and documents in Financial Accounting
 - Company code, fiscal year, currencies
 - General ledger accounts
 - Document control, postings, clearing opening items
 - Cash journal
- Special G/L transactions and document parking
- Handling of payments, dunning, interest calculation, correspondence and closing operations in Financial Accounting
 - Automatic payment program with clearing of open items
 - Automatic dunning program for creating dunning notices, interest calculation and correspondence
 - Overview of month and year-end accounting processes in Financial Accounting
 - Balance sheets and P&L
 - Closing entries in the subsidiary ledgers and in the general ledger
 - Technical organizational and documentation steps in individual closing
 - Configuration of periodic financial statements in Financial Accounting

Code: TFIN52
Name: Financial Accounting II
Length: 10 days

Objectives:

- Implement various business processes and periodic tasks in Asset Accounting, manage master data and configure Asset Accounting
- Describe and implement the logic of the new general ledger
- Apply the different reporting options in the Financial Accounting component

Content:

- Organizational structures, master data and business processes in Asset Accounting:
 - Chart of depreciation, depreciation area
 - Asset classes, master data
 - Asset transactions, valuation
 - Periodic processing, information system
- The new general ledger
 - The concept of the new general ledger
 - System configuration
 - Documents and document breakdown
 - Integration with the FI subledgers and with CO
 - Reporting (use of the new FI drilldown reporting)
- Integrated case study: implementation of a fictitious demo company using specific business processes, configuration and mapping of the company structure, master data, and business processes in the SAP system

Review and certification preparation - Certification examination for Solution Consultant in Financials - Financial Accounting with mySAP ERP 2005 on the content of the courses [SAP120](#), [ERP001](#), [ERP020](#), [TFIN50](#), [SM001](#), TFIN52

Academia MM "Procurement"

<u>Cursos E-learning</u>	<u>Duración</u>	<u>Cursos Presenciales</u>	<u>Duración</u>	<u>Exámen Certificación</u>
SAP 125 SAP Navigation	2 hrs.	TSCM50 Procurement I	10 días	C_TSCM52_05 Solution Consultant SCM - ERP Procurement with mySAP ERP 2005
ERP 001 Management Empowered by mySAP ERP	4 hrs.	TSCM52 Procurement II (Case Study)	10 días	
SAP 210 Procure to Pay	8 hrs.			
SM 001 Solution Manager Overview	2 hrs.			

Code: SAP125
Level: E-Learning
Length: 2 hours
Name: SAP Navigation

Objectives:

This course will prepare you to:

- Access and navigate within the SAP system
- Use Help functions and personalize SAP
- Use advanced navigation
- Use advanced features

Content:

- SAP Navigation is a 2-hour course that will prepare learners to identify, describe, and use the basic functionality of SAP. The course familiarizes learners with key terms and demonstrates how to navigate within the SAP Enterprise Core Component. As they become orientated with the system, learners will be introduced to the key areas of SAP screens, fields, and features. Learners are introduced to ways that they can obtain additional help, modify, and customize the look of their system and apply advanced skills to execute transactions and reports.

Code: ERP001
Level: E-Learning
Length: 4 hours
Name: Management Empowered by mySAP ERP

Objectives:

- Explain how mySAP ERP streamlines and accelerates the business processes of a typical organization.
- Discuss how mySAP ERP, powered by SAP NetWeaver, enables integration of various business processes and solutions.
- Demonstrate how mySAP ERP assists an organization in making informed business decisions with accurate data reporting and analytics.

Content:

- mySAP ERP - Overview, positioning and components
- mySAP ERP powered by SAPNetWeaver and its components.
- Highlighted Analytics & Reporting functionality in BW (Business Information Warehouse) and SEM (Strategic Enterprise Management) for improved business decision making and control.
- Strategic Business Planning in BW-BPS (Business Information Warehouse - Business Planning & Simulation) and Planning Integration aspects with other components.
- Show how mySAP ERP uses automation and standardization to increase user productivity. Business process examples using e- Procurement, RFID and Mobile Sales capabilities will be used to illustrate this.

Code: SAP210
Name: Procure to Pay
Level: E-Learning
Length: 8 hours

Objectives:

- Make informed business decisions that are founded on a conceptual understanding of SAP's purchasing business solutions
- Bring your SAP purchasing product knowledge to a baseline level that will enable you to participate effectively in more detailed courses.

Content:

- Procuring Goods and Services
- Purchase Requisitions
- Request for Quotation
- Purchase Order
- Goods Receipt
- Invoice Processing
- Paying an Invoice

Code: SM001
Name: Introduction to SAP Solution Manager
Level: E-Learning
Length: 2 hours

Objectives:

- This course will prepare you to:
- Define the concept of the SAP Solution Manager
- Discuss the tools provided by the SAP Solution Manager

Content:

This course will familiarize you with the principles and terminology of the SAP Solution Manager. You will be introduced to the benefits of using the SAP Solution Manager during the implementation of your SAP solution and during ongoing support and operations.

- SAP Solution Manager Overview
- Accelerated SAP (ASAP) Methodology
- SAP Solution Manager as a tool set for implementation
- SAP Solution Manager as a tool set for operations and continuous improvement

Code: TSCM50
Name: Procurement I
Length: 10 days

Objectives:

- The basic functions of external procurement in mySAP ERP - Consumption-based planning - Various possibilities for the optimization of purchasing - Customizing settings relevant to purchasing. In addition, you will gain an insight into the interaction between mySAP ERP and mySAP SCM (using an example based on SAP Advanced Planning and Optimization).

Content:

- Overview of mySAP Business Suite
- Master data of materials management
- Purchase requisition, request for quotation, quotation, purchase order, goods receipt, invoice receipt
- Procurement of stock material, consumable material, and services
- Automation options in the external procurement process
- Evaluations
- Self-service procurement
- Planning procurement proposals using consumption-based planning, especially the recorder point method
- Creating and managing sources of supplies (for example, outline agreements)
- Sourcing
- Release procedure in procurement

- Document types in purchasing -Mini case study

Code: TSCM52
Name: Procurement II
Length: 10 days

Objectives:

- Enter goods movements in the SAP system and perform relevant implementations for special functions - Prepare and perform a physical inventory of warehouse stock - Create invoices and credit memos in the SAP system with Logistics Invoice Verification

Content:

- Goods receipts, goods issues, transfer posting
- Creating material reservations manually
- Special forms of inventory management
- Planning and performing a physical inventory
- Entry of invoices and credit memos
- Document parking -Tax, cash discount, and invoices in foreign currency
- Invoice block and release
- Invoice reduction
- Semi-automatic and automatic procedures of invoice entry
- Customizing settings for inventory management, physical inventory, Logistics Invoice Verification, and account determination
- Overview of SAP Solution Manager
- Review

Academia RH "Human Resources"

Curso	Descripción	No. de Participantes	Duración / días	Horario Diurno
SAP125	SAP Navigation	20	2 hours	E-Learning
ERP001	Management Empowered by mySAP ERP	20	4 hours	E-Learning
ERP030	Management Empowered by mySAP ERP Human Capital Management	20	2 hours	E-Learning
SM001	Solution Manager Overview	20	2 hours	E-Learning
THR10	Management/Administration I	20	10	8:00 a.m. - 5:00 p.m.
THR12	Management & Administration II (incl. Case Study)	20	10	8:00 a.m. - 5:00 p.m.
C_THR12_05	Solution Consultant HR-Management & Administration with mySAP ERP 2005	20	3 hours	Exámen Certificación

Code: SAP125
Level: E-Learning
Length: 2 hours
Name: SAP Navigation

Objectives:

This course will prepare you to:

- Access and navigate within the SAP system
- Use Help functions and personalize SAP
- Use advanced navigation
- Use advanced features

Content:

- SAP Navigation is a 2-hour course that will prepare learners to identify, describe, and use the basic functionality of SAP. The course familiarizes learners with key terms and demonstrates how to navigate within the SAP Enterprise Core Component. As they become orientated with the system, learners will be introduced to the key areas of SAP screens, fields, and features. Learners are introduced to ways that they can obtain additional help, modify, and customize the look of their system and apply advanced skills to execute transactions and reports.

Code: ERP001
Level: E-Learning
Length: 4 hours
Name: Management Empowered by mySAP ERP

Objectives:

- Explain how mySAP ERP streamlines and accelerates the business processes of a typical organization.
- Discuss how mySAP ERP, powered by SAP NetWeaver, enables integration of various business processes and solutions.
- Demonstrate how mySAP ERP assists an organization in making informed business decisions with accurate data reporting and analytics.

Content:

- mySAP ERP - Overview, positioning and components
- mySAP ERP powered by SAPNetWeaver and its components.
- Highlighted Analytics & Reporting functionality in BW (Business Information Warehouse) and SEM (Strategic Enterprise Management) for improved business decision making and control.
- Strategic Business Planning in BW-BPS (Business Information Warehouse - Business Planning & Simulation) and Planning Integration aspects with other components.
- Show how mySAP ERP uses automation and standardization to increase user productivity. Business process examples using e- Procurement, RFID and Mobile Sales capabilities will be used to illustrate this.

ERP030 Management Empowered by mySAP ERP Human Capital Management

Course version: 2005/Q2

Course Goals

- This course will prepare you to:
 - Identify how critical management business challenges facing today's Business Manager are addressed and supported by mySAP ERP Human Capital Management.
 - Identify the capabilities, functions and related software components that constitute the mySAP ERP HCM solution
 - Apply mySAP ERP HCM to typical Human Capital Resources business processes

Target Audience

- Executives and Managers

- Business and Strategy Consultants
- People interested in overview of mySAP ERP Human Capital Management
- Client Cross Functional Users
- Project Team Members
- Super Users

Prerequisites

Essential:

- Basic understanding of Human Resources Business Processes

Recommended:

- First Experience in SAP Navigation
- [- \(covered i.e. by e-learning \(SAP125 SAP Navigation 2005 \)](#)
- Overview of mySAP ERP
- [- \(covered i.e. by e-learning \(ERP001 Management Empowered by mySAP ERP \)](#)

Software Component(s) and Release(s)

- MYSAP ERP
- SEM 4.0
- BW 3.5
- EP 6.0
- E-REC 3.0

Course Content

- Employee and Manager Self-Services
- Organizational Units
- Personnel List
- Profile Match
- Analytics/Balanced Scorecard
- Appraisals
- Training Plan
- Personnel Development Plan
- Compensation/Salary/Promotion
- Recruitment and e-Recruiting

Notes

- Course length: 2 hours

Code: SM001
Name: Introduction to SAP Solution Manager
Level: E-Learning
Length: 2 hours

Objectives:

- This course will prepare you to:

- Define the concept of the SAP Solution Manager
- Discuss the tools provided by the SAP Solution Manager

Content:

This course will familiarize you with the principles and terminology of the SAP Solution Manager. You will be introduced to the benefits of using the SAP Solution Manager during the implementation of your SAP solution and during ongoing support and operations.

- SAP Solution Manager Overview
- Accelerated SAP (ASAP) Methodology
- SAP Solution Manager as a tool set for implementation
- SAP Solution Manager as a tool set for operations and continuous improvement

THR10 Management & Administration I

Course version: 2006/Q2

Duration

- 10 day(s)

Course Goals

- At the conclusion of this course, you will be able to:
 - Explain the basic processes of human resources
 - Adjust personnel administration data for customer-specific requirements
 - Adjust the main aspects of time data
 - Carry out reporting in Human Resource Management

Target Audience

- Solution consultants who are responsible for implementing Personnel Administration with mySAP ERP Human Capital Management (mySAP ERP HCM), in particular in the areas of master data, time management, and reporting

Prerequisites

Essential:

- Business knowledge in the area of human resources
- The following are included in posting THR10:
- [E-learning SAP125 SAP Navigation 2005](#)
- [ERP001 Management Empowered by mySAP ERP](#)
- [ERP030 Management Empowered by mySAP ERP Human Capital Management](#)
- which you must study in your own time before the start of course THR10

Software Component(s) and Release(s)

- ERP ECC 6.0

Course Content

- Overview of mySAP ERP HCM: Navigation and structures in Human Resource Management, Employee Self-Service, Manager's Desktop, recruitment, personnel development, personnel cost planning, training and event management, compensation management
- Configuration of human resources master data: Enterprise, personnel and organizational structure, default values and features, billing data: Pay scale and wage type structure, pay scale reclassification and increase,

- work flows and user interfaces: for example, screen modification and personnel actions, management of global employees
- Configuration of Time Management: Overview of Time Management and its integration with other applications, configuring the work schedule and setting up the planned working time, creating attendance and absence types and their payments, managing time quotas and quota deduction, and configuring the Time Manager's Workplace (TMW)
 - Reporting in Human Resource Management: Infosystems, Ad Hoc Query, SAP Query, payroll infotypes and simulated infotypes of Time Management, Human Resource Management in SAP NetWeaver Business Intelligence
 - Mini case study

Notes

- To ensure that you retain the knowledge gained in this course and successfully complete the certification examination at the end of course THR12, we recommend that you consolidate the content in your own time after the course.

THR12 Management & Administration II (incl. Case Study)

Course version: 2006/Q2

Duration

- 10 day(s)

Course Goals

- At the conclusion of this course, you will be able to:
 - Explain how Payroll is organized, perform payroll runs, and configure gross payroll
 - Configure organizational management
 - Utilize your knowledge directly as a junior consultant in your first period of practice

Target Audience

- Solution consultants responsible for implementing Payroll and Organizational Management with mySAP ERP Human Capital Management (mySAP ERP HCM)

Prerequisites

Essential:

- [THR10 Management & Administration I](#)
- The following are included in posting THR12:
 - - [E-learning SM001 Introduction to SAP Solution Manager](#)
 - - which you must study in your own time before the start of course THR12

Software Component(s) and Release(s)

- ERP ECC 6.0

Course Content

- Organization and configuration of payroll: Identifying and operating control mechanisms available in the payroll system, personnel calculation schema and rules, encoding characteristics of wage types, checking the payroll using the payroll log, determining hourly rates, calculating averages, factoring, developing rules to

- automate the payment of working hours, processing absences in payroll, retroactive accounting
- Organizational management: Maintenance of the organizational structure , matrix organization and structures, reporting and reporting tools, Manager's Desktop and Manager Self Service, integration with other HR components
- Integrated case study: Implementation of a fictitious demo company using specific business processes: configuration and mapping of the company structure, master data, and business processes in the SAP system
- Review and certification preparation
- Certification examination for Solution Consultant Human Resources – Management & Administration with mySAP ERP 2005 on the content of courses SAP120, ERP001, ERP030, THR10, SM001, THR12

Notes

- To ensure that you retain the knowledge gained in this course and successfully complete the certification examination at the end of course THR12, we recommend that you consolidate the content in your own time after the course.

Academia CO "Controlling"

Curso	Descripción	No. de Participantes	Duración / días	Horario Diurno
SAP125	SAP Navigation	20	2 hours	E-Learning
ERP001	Management Empowered by mySAP ERP	20	4 hours	E-Learning
ERP020	Management Empowered by mySAP ERP Financials	20	2 hours	E-Learning
SM001	Solution Manager Overview	20	2 hours	E-Learning
TFIN20	Management Accounting I	20	10	8:00 a.m. - 5:00 p.m.
TFIN22	Management Accounting II (incl. Case Study)	20	10	8:00 a.m. - 5:00 p.m.
C_TFIN22_05	Solution Consultant Financials - Management Acc. with mySAP ERP 2005	20	3 hours	Exámen Certificación

Code: SAP125
Level: E-Learning
Length: 2 hours
Name: SAP Navigation

Objectives:

- This course will prepare you to:
- Access and navigate within the SAP system
 - Use Help functions and personalize SAP
 - Use advanced navigation
 - Use advanced features

Content:

- SAP Navigation is a 2-hour course that will prepare learners to identify, describe, and use the basic functionality of SAP. The course familiarizes learners with key terms and demonstrates how to navigate within the SAP Enterprise Core Component. As they become orientated with the system, learners will be introduced to the key areas of SAP screens, fields, and features. Learners are introduced to ways that they can obtain additional help, modify, and customize the look of their system and apply advanced skills to execute transactions and reports.

Code: ERP001
Level: E-Learning
Length: 4 hours
Name: Management Empowered by mySAP ERP

Objectives:

- Explain how mySAP ERP streamlines and accelerates the business processes of a typical organization.
- Discuss how mySAP ERP, powered by SAP NetWeaver, enables integration of various business processes and solutions.
- Demonstrate how mySAP ERP assists an organization in making informed business decisions with accurate data reporting and analytics.

Content:

- mySAP ERP - Overview, positioning and components
- mySAP ERP powered by SAPNetWeaver and its components.
- Highlighted Analytics & Reporting functionality in BW (Business Information Warehouse) and SEM (Strategic Enterprise Management) for improved business decision making and control.
- Strategic Business Planning in BW-BPS (Business Information Warehouse - Business Planning & Simulation) and Planning Integration aspects with other components.
- Show how mySAP ERP uses automation and standardization to increase user productivity. Business process examples using e- Procurement, RFID and Mobile Sales capabilities will be used to illustrate this.

Code: ERP020
Name: Management Empowered by mySAP ERP Financials
Level: E-Learning
Length: 2 hours

Objectives:

- Explain how mySAP ERP Financials processes support business optimization and effective management decisions
- Understand the integration points between financials and the rest of the my SAP ERP solution

Content:

- Financials Overview
- Financials integration within the following business processes:
 - Procure to Pay
 - Plan to Product
 - Order to Cash
- Impact of New General Ledger Functionality
- Financial Supply Chain Management
- Corporate Governance

Code: SM001
Name: Introduction to SAP Solution Manager
Level: E-Learning
Length: 2 hours

Objectives:

- This course will prepare you to:
- Define the concept of the SAP Solution Manager

- Discuss the tools provided by the SAP Solution Manager

Content:

This course will familiarize you with the principles and terminology of the SAP Solution Manager. You will be introduced to the benefits of using the SAP Solution Manager during the implementation of your SAP solution and during ongoing support and operations.

- SAP Solution Manager Overview
- Accelerated SAP (ASAP) Methodology
- SAP Solution Manager as a tool set for implementation
- SAP Solution Manager as a tool set for operations and continuous improvement

TFIN20 Management Accounting I

Course version: 2006/Q2

Duration

- 10 day(s)

Course Goals

- At the conclusion of this course, you will be able to:
 - Set up overhead cost controlling (including posting actual costs from upstream components and implementing period-end closing)
 - Explain derivation from profit centers
 - Carry out cost center planning
 - Implement product cost planning with and without quantity structure, and calculate co-products

Target Audience

- Solution consultants responsible for implementing Management Accounting with mySAP ERP Financials

Prerequisites

Essential:

- Business knowledge of Controlling
- The following are included in posting TFIN20:
 - [- E-learning SAP125 SAP Navigation 2005](#)
 - [- ERP001 Management Empowered by mySAP ERP](#)
 - [- ERP020 Management Empowered by mySAP ERP Financials](#)
- - which you must study in your own time before the start of course TFIN20

Software Component(s) and Release(s)

- ERP ECC 6.0

Course Content

- Organizational structures and master data in overhead cost controlling (cost types, cost centers, activity types, statistical key figures, internal orders)
- Account assignment of costs to cost centers and internal orders via preceding applications
- Tools for transaction-related postings within overhead cost controlling (default account assignment, validation, substitution, transfer, direct activity allocation)
- Periodic allocation methods in overhead cost controlling (periodic transfer, apportionment, payroll, overhead

- expenses)
- Reconciliation of cost accounting with financial accounting using reconciliation ledgers
- Profit center master data and assignments
- Planning costs, activities and prices for cost centers
- Planning integration in Management Accounting
- Reference and simulation costing
- Material costing without quantity structure
- Setting up Product Cost Planning
- Material costing with quantity structure
- Costing run (mass processing)
- Transfer control
- Calculation of co-products, Easy Cost Planning

Notes

- To ensure that you retain the knowledge gained in this course and successfully complete the certification examination at the end of course TFIN22, we recommend that you consolidate the content in your own time after the course.

TFIN22 Management Accounting II (incl. Case Study)

Course version: 2006/Q2

Duration

- 10 day(s)

Course Goals

- At the conclusion of this course, you will be able to:
 - Set up Cost Object Controlling
 - Implement Profitability Analysis
 - Utilize your knowledge directly as a junior consultant in your first period of practice

Target Audience

- Solution consultants responsible for implementing Management Accounting with mySAP ERP Financials

Prerequisites

Essential:

- [TFIN20 Management Accounting I](#)
- The following are included in posting TFIN22:
- [- E-learning SM001 Introduction to SAP Solution Manager](#),
- - which you must study in your own time before the start of course TFIN22

Software Component(s) and Release(s)

- ERP ECC 6.0
- BW 3.5

Course Content

- Objects in Cost Object Controlling: Product Cost by Period, Product Cost by Order, and Sales Order
- Valuated sales order stock
- Planning functions: preliminary costing for product cost collectors, production orders, process orders, sales orders
- Functions for actual costs: simultaneous costing based on goods issue from the warehouse, purchasing, confirmations, activity allocations, and deliveries
- Period-end closing (template activity allocations, overhead rates, work in process, variance calculation, results analysis, settlement) for Product Cost by Period and Product Cost by Order as well as sales-order-related production (service)
- Defining master data and transactional data tables in Profitability Analysis
- Derivation and account assignment of profitability segments
- Evaluating value fields
- Defining drilldown reports in Profitability Analysis
- Integrated case study: implementation of a fictitious demo company using specific business processes, configuration and mapping of the company structure, master data, and business processes in the SAP system
- Review and certification preparation
- Certification examination for Solution Consultant in Financials - Management Accounting with mySAP ERP 2005 on the content of the courses SAP120, ERP001, ERP020, TFIN20, SM001, TFIN22

Notes

- To ensure that you retain the knowledge gained in this course and successfully complete the certification examination at the end of course TFIN22, we recommend that you consolidate the content in your own time after the course.

Academia ABAP

Curso	Descripción	No. de Participantes	Duración / días	Horario Diurno
TAW10	ABAP Workbench Fundamentals	20	15	8:00 a.m. - 5:00 p.m.
TAW12	ABAP Workbench Concepts	20	10	8:00 a.m. - 5:00 p.m.
C_TAW12_04	Dev. Cons. SAP NetWeaver 2004 - Web Appl. Dev. Focus ABAP	20	1 hour	Exámen Certificación

TAW10 ABAP Workbench Fundamentals

Course version: 2005/Q4

Duration

- 15 day(s)

Course Goals

- Work with the ABAP Workbench tools
- Develop your own simple ABAP programs
- Use object-oriented programming in ABAP Objects

Target Audience

- Development Consultants who are responsible for developing and customizing ABAP / ABAP Objects programs

Prerequisites

Essential:

- Extensive basic data processing knowledge
- Good programming experience in another programming language

Software Component(s) and Release(s)

- WEB AS 6.40

Course Content

- Introduction into mySAP Business Suite (presentation of e-business solutions, overview about SAP Web Application Server, communication and integration technology)
- ABAP Workbench tools
- Fundamentals of programming in ABAP: Basic ABAP syntax elements, user dialogs, techniques of list creation, function modules, program calls and data transfer
- ABAP Dictionary – Creation of global objects (data types, tables, views) and search helps
- Object oriented programming with ABAP Objects (classes and objects, inheritance, interfaces, events, exception concept, persistent objects)
- Programming list with the ALV Grid Control
- Advanced programming in ABAP (performance of internal and data base table accesses, dynamic programming)
- Case study (applying the basic knowledge learned in this course in a programming project)

Notes

- To ensure that you retain the knowledge gained in this course and successfully complete the certification examination at the end of course TAW12, we recommend that you consolidate the content and exercises in your own time after the course.

TAW12 ABAP Workbench Concepts

Course version: 2005/Q2

Duration

- 10 day(s)

Course Goals

- Use the ABAP/ABAP Objects programming language and the ABAP Workbench tools to develop your own business applications or to customize SAP standard software
- Utilize your knowledge directly as a junior consultant in your first period of practice

Target Audience

- Development consultants who are responsible for the development and customizing of business applications in ABAP/ABAP Objects

Prerequisites

Essential:

- [TAW10 ABAP Workbench Fundamentals](#)

Software Component(s) and Release(s)

- WEB AS 6.40

Course Content

- Dialog programming: principles and ergonomics, user interface, screen object attributes, implementation, and processing, context menus, list processing
- Database updates: Open SQL statements, LUW-concept of SAP Web AS, usage of SAP locking concept, database updates from dialog programs using suitable techniques: inline updates, synchronous, asynchronous and local updates in V1 and V2 mode, implementation of complex transactions
- Overview of the SAP implementation tool Solution Manager: e-learning for self-study
- Enhancements and modifications: changing the SAP standard software, personalization, enhancement techniques (Dictionary appends, customer exits, business transaction events, Business Add Ins), modifications incl. modification assistant and adjustment, SAP Note Assistant
- Case study: applying basic knowledge learned in this course in a programming project
- Certification test to become a Development Consultant SAP NetWeaver 2004 – Web Application Development Focus ABAP on the content of the courses TAW10 and TAW12

Notes

- To ensure that you retain the knowledge gained in this course and successfully complete the certification examination, we recommend that you consolidate the content in your own time after the course.