

Registration form ERP TERP10 September 2010



SAP BELGIUM sa/nv
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 1170 BRUSSELS
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 or E-mail education.belgium@sap.com

bookingscode TERP10

CONFIRMATION FROM THE CUSTOMER

Correspondence Data Address for Invoicing	Address for invoicing, (if different from Correspondence Address)
Company Name:	
Street :	
Postal Code / City	
Tel. :	
Fax :	
Contact person :	
E-mail :	
VAT :	
Customer number :	

SAP ERP TERP10 university			
Courses	Start date	Number of days	level
TERP10	20/09/2010	10	3
C_TERP10_60	Certification test		
Location :	Terhulpesteenweg 166 Chaussée de la Hulpe - 1170 BRUSSELS		
Participants:			
First name	Last name	E-mail	
Course price:	Euro 4.700/pp / excl VAT (*)		

Date :

Name :

Signature :

SAP Academies General Conditions

This agreement is an addendum to the **General Terms of Conditions of SAP Education BeLux** (<http://www.sap.com/belux/services/education/conditions/index.epx>)

Course registration:

Please send your registration form as early as possible. Past experience shows that you should register at least 15 working days before the course starts. If the requested Academy is fully booked, an alternative date, when possible, will be suggested. Alternative courses will be charged at the standard course fees

For all registrations to the academies use the special registration form. For administrative reasons, we cannot accept any course registration by telephone or by e-mail or without pre-payment.

A min. of 10 participants is required for the academies. SAP Education will decide 3 weeks before start of the academy if the academy will take place. You'll receive a written confirmation of the registration at that moment. Each individual who subscribes can only enroll for the complete program. SAP Education won't accept to split the program or to enroll 2 persons to a part of the academy.

Payment of cancellation and rescheduling charges

All cancellation and rescheduling fees will be charged to the customer via SAP Preferred Cards or approved purchase orders consistent with the payment method provided by the customer at the time of registering for or scheduling the training event. Cancellation charges will be applied to the SAP Preferred Card without premium.

Should you be unable to attend a course you are registered to, please inform SAP BeLux as soon as possible. All cancellations must be done in writing. SAP academies can be cancelled or rescheduled free of charge by contacting education.belgium@sap.com **4 weeks before the start of the academy.**

If a cancellation is not in time, you have to pay the full amount of the course. As an alternative, you may transfer your registration to a colleague without extra costs, but SAP BeLux must be informed about it in writing and in advance.

If, for any exceptional reason, SAP BeLux has to cancel a course, the course participants will be informed individually and as soon as possible. No claims for compensation can be accepted other than the refund of the course fee.

Certification:

At the end of the academy you get the chance to get SAP certificated. The date of the certification is lay down and can't be changed.