

ANNUAL GENERAL MEETING OF SHAREHOLDERS: FAQ

- 1. Where is the Annual General Meeting of Shareholders being held?**
This year, the SAP AG Annual General Meeting of Shareholders will be held in SAP ARENA:
Xaver-Fuhr-Strasse 150
68163 Mannheim, Germany
- 2. When does the meeting start and how long will it last?**
The meeting starts at 10 a.m. on May 19, 2009. How long it lasts depends on the number of speakers from the floor and how many questions the shareholders and their representatives put to the Executive Board and Supervisory Board.
- 3. When will the invitations be sent out this year?**
Invitations to the SAP AG Annual General Meeting of Shareholders will be sent commencing April 08, 2009. This constitutes the formal convening of the meeting.
- 4. Some companies send their invitations by e-mail. Will SAP be doing this?**
SAP shares are bearer shares, so SAP does not have a register of shareholder names and details. All invitations will be distributed through the securities deposit banks.
- 5. What should I do when I receive the invitation?**
If you would like a ticket to the meeting, you must order it through the securities deposit bank that sent you the meeting invitation. You cannot apply for a meeting ticket from SAP. (Also see question 8, below, for other conditions that participants must meet.)
- 6. I haven't received an invitation. What should I do?**
Please contact your bank if it hasn't sent you your invitation.
- 7. My meeting ticket didn't arrive in time. What should I do?**
If your attendance is registered but your meeting ticket doesn't arrive in time, please come to the information desk in the SAP ARENA entrance hall on the day of the meeting with confirmation from your bank.
- 8. Who can attend the Annual General Meeting of Shareholders?**
You are entitled to attend the Annual General Meeting of Shareholders and to exercise your voting rights if you register your attendance and furnish evidence of your shareholding to SAP on or before May 12, 2009 at the following address:
SAP AG
c/o Commerzbank AG
ZTB M 3.2.4 General Meetings/Proxy Voting
60261 Frankfurt am Main, Germany
SAP must receive your registration in German or English in text form. The evidence of shareholding must be submitted in the form of evidence prepared by a depository institution in German or English. The evidence by the depository institution must relate to the beginning of the record date, April 28, 2009, as required since 2005 by the German Corporate Integrity and Avoidance Right Modernization Act. To attend and vote, you must be the shareholder at the beginning of the record date.
- 9. Can I attend the meeting if I sell my shares before the meeting date?**
You can attend if you have furnished evidence that you owned SAP shares on the record date (the day 21 days before the meeting) and your attendance was registered not later than seven days before the meeting at the address notified for that purpose. You can still attend if you sell your shares after the record date.
- 10. How do I instruct the Company to vote on my behalf?**
At the meeting, you can give instructions to a proxy provided by the Company. Before the day of the meeting you can send instructions by regular mail.
- 11. Are there arrangements for shareholders to appoint proxies and instruct them on the Internet?**
In recent years, we made arrangements so that shareholders could use a password-protected Internet facility or fax (instead of written documents) to appoint proxies provided by the Company

and instruct them how to vote. Some courts have now expressed doubt about the legality of such procedures. While we do not share that doubt, we have decided to be safe and not to offer facilities for shareholders to appoint and instruct proxies on the Internet this year. The proxies we provide will accept appointments and instructions in written form only. We are sorry we cannot provide shareholders our usual Internet proxy service. We plan to resume the service in 2010, but before we can do so, we need an amendment to the articles of incorporation. The Executive Board and the Supervisory Board are proposing a suitable amendment this year, which will be taken at item 7 on the agenda. If adopted, the amendment will enable us to provide the Internet proxy service on a sound legal footing after the commencement of the German Shareholder Rights Directive Implementation Act.

- 12. Is there free parking for cars?**
The parking lot at SAP ARENA has space for 2,700 cars. There is a map on the meeting ticket showing the parking lots.
- 13. Does SAP provide complimentary bus and rail tickets to the meeting?**
There are no complimentary bus or rail tickets. However, free transfer by tram will be available between Mannheim's main train station and SAP ARENA.
- 14. Why are there security checks?**
SAP wishes to provide a safe environment for people attending the Annual General Meeting of Shareholders. There will be the usual security checks as people arrive for the meeting.
- 15. Where can I obtain evidence of attendance for my tax return?**
The attendance certificate is at the back of the ballot card book that you will receive when you arrive and hand in your ticket. Please detach it from the ballot card book and keep it.
- 16. Where can I get the new annual report?**
There is a copy of the new annual report on every chair in all of the halls used for the meeting. If there are none left, you can obtain one from the Investor Relations stand in the official meeting zone. You can view the annual report online at www.sap.com/agm or order a printed copy at www.sap.com/investor.
- 17. Can I follow the entire Annual General Meeting of Shareholders on the Internet?**
SAP will broadcast the entire meeting on the Internet, including speeches from the floor. After the meeting, a recording of the chairperson's opening address and the CEO's presentation will also be available online.
- 18. Where can I find the CEO's presentation to the meeting online?**
The text of the CEO's presentation and the accompanying slides will be posted on the SAP Web site at www.sap.com/agm when the meeting begins.
- 19. When will the dividend be paid?**
Subject to the approval of the meeting, the securities deposit banks will pay out the dividend on May 20, 2009.